



CHANGE TIME IN NORSTAR SYSTEM

Programming must be done when phone in idle (no calls incoming or on hold)

The handset is to be left in the cradle while programming

**F.Y.I.: 23646 spells ADMIN on the keypad
(this may be easier to remember)**

Press **FEATURE** * * **23646**

Password: Enter **23646**

Press **NEXT** until it comes to time and date

Press **SHOW**

Press **CHANGE** using keypad enter the correct **HOUR**

Press **NEXT**

Press **CHANGE** using key pad enter the correct **MINUTES**

Press **Release** (RLS )

Copy Yes
Backspace No
Change Remove
Add Default
Heading Retry
Show View
Back
Next OK

Programming Template (cut out and place beside line keys)